NOTICE TO PLEAD FACTS

MONEY CLAIMS

Court #Division #List Registry Case number TITLE OF PROCEEDINGS [First] plaintiff #Second plaintiff #Number of plaintiffs (if more than two) /First] defendant #Second defendant #Number of defendants (if more than two) /First] defendant #Second defendant #Number of defendants (if more than two) /Filed for Fulne DETAILS Filed for Fuled for [Ge plaintiffs claim, (number) cross-claim] [include only if form to be eFiled] #Legal representative #Legal representative reference [reference number] Contact name and telephone [name] [telephone] Kottact email (Email address]	COURT DETAILS	
#List Registry Case number TITLE OF PROCEEDINGS [First] plaintiff [name] #Second plaintiff #Number of plaintiffs (if more than two) [name] [First] defendant [name] #Second defendant #Number of defendant #Number of plaintiffs (if more than two) [name] FILING DETAILS [name] [role of party eg plaintiff] Filed for [eg plaintiffs claim, (number) cross-claim] [include only if form to be eFiled] #Legal representative reference [reference number] #Legal representative reference [reference number] Contact name and telephone [name] [telephone] Contact email [email address]	Court	
Registry Case number TITLE OF PROCEEDINGS [First] plaintiff [name] %Second plaintiff #Number of plaintiffs (if more than two) [name] [First] defendant [name] [First] defendant #Number of defendant #Number of defendants (if more than two) [name] FILING DETAILS [name] [role of party eg plaintiff] Filed for [eg plaintiffs claim, (number) cross-claim] [Include only if form to be eFiled] #Legal representative [solicitor on record] [firm] #Legal representative reference [reference number] Contact name and telephone [name] [telephone] Contact email [email address]	#Division	
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plaintiffs (if more than two)[First] defendant[name]#Second defendant #Number of defendants (if more than two)	[First] plaintiff	[name]
#Second defendant #Number of defendants (if more than two)FILING DETAILSFiled for[name] [role of party eg plaintiff]#Filed in relation to[eg plaintiff's claim, (number) cross-claim] [include only if form to be eFiled]#Legal representative[solicitor on record] [firm]#Legal representative reference[reference number]Contact name and telephone[name] [telephone]Contact email[email address]	•	
defendants (if more than two)FILING DETAILSFiled for[name] [role of party eg plaintiff]#Filed in relation to[eg plaintiff's claim, (number) cross-claim] [include only if form to be eFiled]#Legal representative[solicitor on record] [firm]#Legal representative reference[reference number]Contact name and telephone[name] [telephone]Contact email[email address]	[First] defendant	[name]
Filed for[name] [role of party eg plaintiff]#Filed in relation to[eg plaintiff's claim, (number) cross-claim] [include only if form to be eFiled]#Legal representative[solicitor on record] [firm]#Legal representative reference[reference number]Contact name and telephone[name] [telephone]Contact email[email address]		
#Filed in relation to[eg plaintiff's claim, (number) cross-claim] [include only if form to be eFiled]#Legal representative[solicitor on record] [firm]#Legal representative reference[reference number]Contact name and telephone[name] [telephone]Contact email[email address]	FILING DETAILS	
#Legal representative[solicitor on record] [firm]#Legal representative reference[reference number]Contact name and telephone[name] [telephone]Contact email[email address]	Filed for	[name] [role of party eg plaintiff]
#Legal representative reference [reference number] Contact name and telephone [name] [telephone] Contact email [email address]	#Filed in relation to	
Contact name and telephone [name] [telephone] Contact email [email address]	#Legal representative	[solicitor on record] [firm]
Contact email [email address]	#Legal representative reference	[reference number]
	Contact name and telephone	[name] [telephone]
NOTICE TO [ROLE OF PARTY]	Contact email	[email address]

You are required to plead in full the facts on which you rely.

SIGNATURE

#Signature of legal representative

#Signature of or on behalf of party if not legally represented

Capacity

[eg solicitor, authorised officer, role of party]

Date of signature

HOW TO RESPOND

You must, within 28 days after service of this notice:

- File an amended statement of claim pleading the facts in full on which you rely.
- Include in the amended statement of claim, a note to the effect that the statement of claim has been amended in response to this notice to plead facts.

#[where a defence has not yet been filed] As a defence has not been filed in these proceedings, the time limited for filing the defence is extended until 14 days after you have served the amended statement of claim on the defendant[s].